ARK LOGISTICS

MESSAGE FROM PROPRIETOR

Greetings from Ark Logistics, Bangladesh. We are very much interested to extend our business co-operation from Ark Logistics. I am interested to work with you. I believe that my experience as a freight forwarder coupled with my education and training, makes me an ideal candidate for this position.

I had been working in Bangladesh Air Force for twenty eight year and I had retired at the rank of group captain. My education and training have helped me develop excellent organizational skills. I can follow process and system accurately, I can see the bigger picture, I have excellent communication and problem solving skills, and I can also adapt to difficult situation and solve the problem under pressure. I want to work in logistics because I feel the skills and qualities I have are a perfect fit for the role. I get a lot of job satisfaction from working in logistics and I fully understand how important it is to work quickly and accurately at all times in this industry.

I have been working for last three years to fit myself as a freight forwarder. My experience has given me the opportunity to work with a wide variety of clients, from small businesses to large corporations. This experience has taught me how to handle all kinds of freight, no matter what its size or value is. It has also given me the opportunity to develop excellent customer service skills. I am knowledgeable in all aspects of the industry. I am also familiar with the latest technologies and trends in the industry, and I am confident that I can utilize my skills and knowledge to help your company achieve its goals. I am confident that my experience and skills will be a valuable addition to your team. Most importantly, I am a team player who is motivated by the success of the team. I am confident that I can help you achieve your goals.

Presently we are working with only air freight. We would like to inform you that we try to maintain global standard for the air freight from Bangladesh to the rest of the world. Our origin local charges for air export from Bangladesh are most competitive. Our delivery service of air import is also as per the global standard. All the rates are as per industry standard. We will ensure that all shipments will be delivered on time and within budget.

We value your business and looking forward continuing to serve you in the future. We encourage you to contact us at any time with your queries, comments and feedback.

Let us know your feedback for the scope of business, which can be mutually beneficial.

Best Regards,

FORHAD AHMMAD TANBIR Proprietor

Dhaka Office

Aligarh House(1st Floor) 146, Motijheel C/A Dhaka-1000, Bangladesh e-mail: <u>info@arklogisticsbd.com</u> Chattogram Office

Mabud Chowdhury Center Room No 5(C), 3rd Floor 3, Fakirhat Bailen(Nuru Miah Lane) Chattagram, Bangladesh E-mail: info-ctg@arklogisticsbd.com